5. **My customer wants to re-face the existing sign, is a permit required? If a permit is required, can the existing sign cabinet/pole be used?**

   - Answer: If the sign is being re-faced for the same tenant/same name and no changes to the cabinet or sign dimensions itself are taking place, then a permit is not required. If a permit is required, the existing sign/pole will need to meet all current code requirements. When a permit is required, the sign is no longer considered legal-nonconforming or "grandfathered."

6. **I have the UL number for the sign, why do I still need to schedule a rough electric inspection? How can I prevent having to perform a rough electric inspection?**

   - Answer: The sign installer/company needs to be UL listed in order skip the rough electric inspection requirement. Once a company is UL listed, the city knows that the company has undergone training and met stringent standards for product safety and does allow the rough electric requirement to be waived.

7. **I want to be able to advertise the sale or lease of a home and have obtained permission from the other homeowners. Since, I will not place the signs on any public right-of-way, can I place signs on their property as well?**

   - Answer: City zoning requirements do not allow off-site or off-premise real estate signs. Real estate signs are only allowed on the property which is being offered for sale and/or lease.

8. **I will be having an open house for sale and/or lease of my client's home, when and where can I place open house signs?**

   - Answer: City zoning requirements only allow a four square foot maximum sign with a maximum height of 30 inches from grade. These signs can be off-site/off-premise but must be placed on private residential property with the consent of the owner. These signs are only allowed from 9:00 am on Saturday to 6:00 pm on the following Sunday in the same weekend and not during weekdays.

9. **After reading the sign ordinance online, I am wondering if my sign will be located within an overlay district. How can I find out the zoning and/or overlay districts for a particular location?**